



# MAHARASHTRA REAL ESTATE REGULATORY AUTHORITY

"Housefin Bhavan", Plot No. C-21, 'E'-Block, Bandra-Kurla Complex, Bandra East-400 051.  
No. : MahaRERA/ADM/Sr.IT Cons/645/2022 Date : 23.11.2022

## ADVERTISEMENT

**APPLICATIONS** are invited for appointment of Senior IT Consultant in Maharashtra Real Estate Regulatory Authority on contract basis for a period of 12 months as a Remuneration of Minimum Rs. 65,000/- (depends on knowledge and Experience).

Sr. No.	Description of the Post	No. of Posts	No. of Posts	Qualification
1.	Senior IT Consultant	2	Mumbai	<ol style="list-style-type: none"> <li>1. B.E./B.Tech/MCA (IT/CSE)/ Statistics.</li> <li>2. Atleast 8 yrs. of experience in Software Development/ Business Analyst.</li> <li>3. Hands on experience of data analytics Software &amp; Tools like BI.</li> <li>4. Should have worked in atleast on IT Transformation Projects.</li> <li>5. Good knowledge of Power Point presentation.</li> <li>6. Experience working in Govt. Projects preferred.</li> </ol> <p><b>Job Descriptions :</b></p> <ul style="list-style-type: none"> <li>• Resolving queries and problems quickly.</li> <li>• Managing and guiding junior consultants.</li> <li>• Performing data analysis with latest tools and techniques.</li> <li>• Assessing computing needs, shortcomings and requirements.</li> <li>• Overseeing daily operations within the department.</li> </ul>

The interested candidate/s may apply for the post within a period of 7 days from the date of publishing this advertisement on e-mail [techoff2@maharera.mahaonline.gov.in](mailto:techoff2@maharera.mahaonline.gov.in) upto 05.00 p.m.

The date, time and venue of the interview will be informed to the eligible candidate by the Appointing authority after scrutiny through e-mail.

No fare charges can be claimed by the candidate/s for attending the interview.

Sd/-  
(Dr. Vasant Prabhu)  
Secretary  
MahaRERA



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"Housefin Bhavan", Plot No. C-21, 'E'-Block, Bandra-Kurla Complex, Bandra East-400 051.  
No. : MahaRERA/ADM/IT Support/646/2022 Date : 23.11.2022

## ADVERTISEMENT

**APPLICATIONS** are invited for appointment of IT Support in Maharashtra Real Estate Regulatory Authority on temporary and contract basis for a period of 12 months as a Remuneration of Minimum Rs. 40,000/- per month (depends on knowledge and Experience).

Sr. No.	Description of the Post	No. of Posts	No. of Posts	Qualification
1.	IT Support	1	Mumbai	<ol style="list-style-type: none"> <li>1. Graduate with Computer Science or Management Information systems (MIS).</li> <li>2. IT Experience - 3 Years in IT Support.</li> <li>3. In Depth knowledge of Office 365, Windows-10, E-mail Operations.</li> <li>4. Knowledge of WebEx, MAC OS Preferred.</li> <li>5. With Government Sector will be an added Advantage.</li> </ol> <p><b>Job Descriptions :</b></p> <ul style="list-style-type: none"> <li>• Resolve issues for staff via phone, in person or electronically.</li> <li>• Log bugs and enhancement requests.</li> <li>• Resolve technical issues in a timely manner using available resources within MahaRERA.</li> <li>• Provide technical assistance with computer hardware and software.</li> </ul>

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## ADVERTISEMENT

**APPLICATIONS** are invited for appointment of Hardware and Network Consultant in Maharashtra Real Estate Regulatory Authority on contract basis for a period of 12 months as a Remuneration of Minimum Rs. 55,000/- per month (depends on knowledge and Experience).

Sr. No.	Description of the Post	No. of Posts	No. of Posts	Qualification
1.	Hardware & Network Consultant	1	Mumbai	<ol style="list-style-type: none"> <li>1. B.E./B.Tech/MCA (IT/CSE)/ statistics.</li> <li>2. Atleast 3 yrs. of experience in Hardware and Networking/ System Administration.</li> <li>3. Experience with or knowledge of programming languages and operating systems; current equipment and technologies, enterprise backup and recovery procedures, system performance monitoring tools, active directories, virtualisation, HTTP traffic, content delivery, and caching.</li> <li>4. Handle business-critical IT tasks and systems that provide commercial advantage.</li> <li>5. Professional certifications added advantage.</li> </ol> <p><b>Job Descriptions :</b></p> <ul style="list-style-type: none"> <li>• Resolving queries and problems quickly.</li> <li>• Managing system hardware and Networking at MahaRERA office.</li> <li>• Maintain internal infrastructure requirements including laptop and desktop computers, servers, routers, switches, firewalls, printers, phones, security updates.</li> <li>• Interact with the help desk and other teams to assist in troubleshooting, identify root cause and provide technical support when needed.</li> <li>• Manage user accounts, credentials, permissions, access rights, storage allocations and active directory administration.</li> <li>• Perform routine/ scheduled audits of the systems, including all backups.</li> </ul>

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